



THE UNITED STATES JUNIOR CHAMBER®

# Clarence H. Howard and Harold A. Marks Judging Form

Chapter name \_\_\_\_\_ Chapter Population Division \_\_\_\_\_

State \_\_\_\_\_

*The following is a suggested format for judging. The intent of this format is to give consistency from one judge and judging team to the next. The goal is to make sure the best chapter in America is found that is growing, well-managed organization, and that its uppermost priority is to provide leadership training while providing valuable community service. Please look carefully at each item so the overall best chapter in the country can be selected*

**1. Look on the entry sheet to see if the chapter is at growth.**  Yes  No

**2. Read the President's summary and evaluation. Assess the following member involvement criteria:**

- A. Chapter size in relation to ACS (Active Chapter Size) per Population Division: \_\_\_\_\_
- B. Growth (actual and percentage): \_\_\_\_\_
- C. Number of new member adds: \_\_\_\_\_
- D. Retention rate: \_\_\_\_\_
- E. Number of extensions: *External* \_\_\_\_\_ *Internal* \_\_\_\_\_
- F. Number of Community Area of Opportunity projects: \_\_\_\_\_
- G. Number of Individual Area of Opportunity projects: \_\_\_\_\_
- H. Number of Management Area of Opportunity projects: \_\_\_\_\_
- I. Number of International Area of Opportunity projects: \_\_\_\_\_
- J. Number of Business Area of Opportunity projects: \_\_\_\_\_
- K. Average attendance at meetings: \_\_\_\_\_
- L. Number of chairpersons: \_\_\_\_\_
- M. Number of sub-chairpersons: \_\_\_\_\_
- N. Number of committee members: \_\_\_\_\_
- O. Number of members achieving Springboard: \_\_\_\_\_
- P. Participation in Degrees of Jaycees program: *Number* \_\_\_\_\_ *Percentage* \_\_\_\_\_
- Q. Total number of membership participation: \_\_\_\_\_

**3. Assess the President's summary and evaluation:**

- A. See if an effort was made to provide programming in each Area of Opportunity.
- B. See if the President encouraged membership growth and involvement to truly help individual members while impacting the community or if there was an emphasis on just winning awards and numbers.
- C. Assess whether there was a central theme on which the year was based.

**4. Review the Financial Statement to determine if adequate for the chapter.**

**5. Look at the Chapter Plan and evaluate the following:**

A. Planning

1. Community Area of Opportunity
2. Individual Area of Opportunity
3. International Area of Opportunity
4. Management Area of Opportunity

B. Impact

1. Were sufficient opportunities given to members in each Area of Opportunity?
2. Did projects achieve goals and priorities?
3. Were the opportunities provided in each Area of Opportunity varied, or were they limited to a few types of projects?

4. Business Area of Opportunity

- a. Number of projects in this Area of Opportunity: \_\_\_\_\_
- b. Number of members participating: \_\_\_\_\_
- c. Quality of Training: \_\_\_\_\_

5. Community Development Area of Opportunity

- a. Number of projects in this Area of Opportunity: \_\_\_\_\_
- b. Number of members participating: \_\_\_\_\_
- c. Quantity of training: \_\_\_\_\_

6. Individual Development Area of Opportunity

- a. Number of projects in this Area of Opportunity: \_\_\_\_\_
- b. Number of members participating: \_\_\_\_\_
- c. Quality of Training: \_\_\_\_\_

7. International Area of Opportunity

- a. Number of projects in this Area of Opportunity: \_\_\_\_\_
- b. Number of members participating: \_\_\_\_\_
- c. Quality of Training: \_\_\_\_\_

8. Management Area of Opportunity

- a. Number of projects in this Area of Opportunity: \_\_\_\_\_
- b. Number of members participating: \_\_\_\_\_
- c. Evaluate impact of international projects: \_\_\_\_\_

C. Were specific problems and needs identified?

D. Were clear priorities established under each of the Areas of Opportunity?

E. Were specific, measurable, and numerical goals set for each Area of Opportunity?

F. Was an effective monitoring system of the Chapter Plan used? (i.e., more than just a mid-year planning session)

G. Review backup and cross reference.

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*Judges initials:*

*Verified:* \_\_\_\_\_

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